



RISK ADMINISTRATION SERVICES, INC.

March 31, 2020

CORONAVIRUS DISEASE 2019 (COVID-19) BEST PRACTICES FOR DEALING WITH AND MANAGING THE COVID-19 PANDEMIC

Background Information on the COVID-19 Pandemic

- Educate yourself and keep your employees informed.
- Document training, work practices, and enforcement.
- For information on the ongoing COVID-19 pandemic, refer to comprehensive information on the [RAS website](#).

Establish a Safety Plan for Managing COVID-19

- Infectious disease preparedness and response plan.
- Conduct an organizational risk assessment.
- Implement workplace controls – using hierarchy of controls:
 - Engineering
 - Administrative
 - Workplace Practices and Controls
 - Personal Protective Equipment (PPE)
- Healthcare Planning Checklist for COVID-19
<https://www.phe.gov/Preparedness/COVID19/Documents/COVID-19%20Healthcare%20Planning%20Checklist.pdf>
- Additional information – OSHA Guidance on Preparing Workplaces for COVID-19
<https://www.osha.gov/Publications/OSHA3990.pdf>

Apply Existing OSHA Standards

- OSHA is temporarily easing requirements related to respirator use and fit testing, but best practices should still be used whenever possible.

Disclaimer: This document has been provided as an informational resource for RAS insureds and business partners. It is intended to provide general guidance on potential actions to implement and not intended to provide medical or legal advice or address medical concerns or specific risk circumstances. Due to the dynamic nature of infectious diseases, RAS cannot be held liable for the guidance provided. We strongly encourage recipients of this information to seek additional safety, medical and epidemiological information from credible sources cited, such as the CDC and OSHA. As regards insurance coverage questions, whether coverage applies, or whether a policy will respond to any risk or circumstance, that is subject to the specific terms and conditions of the policy or contract at issue and the particular facts of each individual circumstance.